



Waverly Presbyterian Church  
Annual Report  
2021

## Pastor's Report – Blessings in Movement

*"I hereby command you: Be strong and courageous; do not be frightened or dismayed, for the Lord your God is with you wherever you go." - Joshua 1:9*

In last year's annual report, we moved from Pastor Jane's imagery of the church in Springtime right to Winter, while holding hope that it would lead us to a new Springtime. Instead, we find ourselves moving in and out of seasons like those we have never before seen. We can no longer predict what will come next, but the fact that we felt we could in the past was truly an illusion. God is the only one in control, and we are tasked to follow in strength and courage. As members and friends of Waverly, you have done so with amazing flexibility. We have come through as a congregation by the Grace of God, holding true to who we are and how we are called: "living as less than perfect people seeking to live out God's perfect will: We live out our mission statement through joyful worship, continuing spiritual education and stimulating study, and making God's love real."

Joyful worship - In joy, we began worshipping together again in-person, with an outdoor service on Pentecost where we welcomed new members and then back inside our Sanctuary, where we continue today, both in person and streaming through Facebook. Our live streaming capabilities increased as we now have a projector and screen and a fully trained livestream team. Our choir came back together and musicians of all kinds continue to lead us in spirited worship. We joined with our friends from the Sanctuary Project for Peace for a joint worship service in the community, where we made connections and praised God across denominations. We celebrated God's welcome and grace through baptism and welcomed two more members in the fall. We began weekly communion with the Advent season and opened our Wiggles and Wonder space which allows for a new posture of worship. At the end of the year, 93 people gathered for Christmas Eve and all ages blessed us with an adapted pageant.

Spiritual education and stimulating study - We re-opened our in person Sunday School classes while allowing for virtual options as well with our jr/sr high and adult groups. We wrestled together with a new holistic Christian sexual ethic through a Zoom study and began to partner with the East End Youth Group. We began a new membership class and continue to gather weekly for centering prayer and meditation

Making God's love real - We continued to share God's love with one another and beyond by witnessing transitions from life to death, welcoming birth, caring for those unable to worship with us in person, and living life together. We continued to offer meals to those going through difficult times, created packages for our neighbors in need, gathered calendars for those who are incarcerated, and laundry packets for people coming out of incarceration. We sent care packages to our college students, and restarted coffee hours. We honored the connection between worship and mission and marched the stations of the cross carrying feminine products for WCM. We blessed animals and bicycles, made cookies, created a festival, and supported God's work across the city, country, and world.

We were also incredibly blessed this year to welcome a new field ed student, a music director, a child care supervisor, and a nursery assistant. New session members were ordained and installed and new guests have been welcomed into our family. We made many improvements and updates to our building. Across all areas, members and friends of Waverly gave freely, loved freely, and lived freely.

In God's Peace,

Pastor Caitlin

# Clerk's Report

**Total Active Membership as of 12/31/2020 111**

## *Gains for 2021*

Profession of Faith, Reaffirmation or Restoration

17 and under:	0
18 and over:	4
<b>Total Gains:</b>	<b>4</b>

## *Losses for 2020*

Request	0
Death	1
Roll review	2
<b>Total Losses:</b>	<b>3</b>

**Total Active Membership as of 12/31/2021 112**

## *Baptisms*

Children	1
Adults	0
<b>Total baptisms:</b>	<b>1</b>

*Weddings at Waverly* 0

## **In-person services resumed**

Session voted to resume in-person worship in the sanctuary effective May 30, 2021. An in-person service was conducted outdoors on May 23, 2021. Worship services continue to be available live and recorded on Facebook. Outside groups resumed meeting in the church on July 1. All are required to follow current Centers for Disease Control guidelines. Many church meetings still are conducted virtually on Zoom.

Respectfully submitted,

Eleanor Fisher  
Clerk of Session  
1/11/2022

# Christian Education Committee

## Christian Education Committee Members:

Co-Chairs: Ginny Grimes and Jean Bird

Members: Jim Bird, Amy Dove, Susan Gradeck, Nick Vargas, Maggie Vargas, Mollie Pollack, Sarah Rybicki, Tracy Small (partial year)

Staff: Rev. Caitlin Werth (Pastor, ex-officio), Elizabeth Nicodemus (Student Pastor, ex-officio)

## Activities Coordinated by C.E.:

- Sunday School classes for all ages (*classes occurred virtually, in-person, asynchronous, and hybrid due to the changing status of the COVID-19 pandemic*)
- Bible Studies and other learning opportunities for all ages
- Confirmation Class
- Nursery care during worship
- Games and activities for special events
- Coordination of intergenerational events

## The People:

- 60 children, youth and adults enrolled in Nursery Care, Sunday School, and Youth Group
- An average of 3-8 children per week in nursery care during worship - led by Suzanne Werder who was assisted by Daisy Jabeen.
- Sunday School teachers include: Jean Bird; Kate Golightly; Sarah Rybicki; Tracy Small (partial year), Jim Bird; Elizabeth Nicodemus; Mollie Pollack; Ashley Peralta; Amy Dove, and seven other adult volunteers taking turns with individual sessions of the adult curriculum.
- Wuppet Directors/Writers include Jim Bird and Mollie Pollack

## Highlights of the Year:

- Pre-K -5th grade families and children met in Frick Park for safe playground play and walks in the woods throughout the pandemic.
- One child attended Camp Crestfield Day Camp throughout the summer, as it had limited programming.
- The adult Sunday School, averaging 10 people per session, studied 4 different curricula in 2021:  
*The Racial Wealth Gap biblical study guide* - follow up to the simulation.(Bread for the World)  
*Feasting on the Word* - following the lectionary (The Thoughtful Christian)  
Lenten series, *Seeking the Intercultural Church* (The Thoughtful Christian)  
The new Follow Me Curriculum from Growing Faith Resources - unit titled *Welcome All*
- A partnership was formed with the East End Youth Group, where four of our Waverly youth participate regularly.
- Waverly led children's activities at a joint worship service in Wilkinsburg in July 2021.
- Youth/Graduation Sunday 2021 was celebrated in-person on June 6, 2021. 3 High School and 1 law school graduate were honored, and Tracy Small was thanked for her service in teaching.
- Led a virtual study on holistic Christian sexual ethic for adults.
- Confirmation and Sr. High Classes performed one Wuppet Play for an in-person service in the fall.
- Sent/delivered 25 care packages to our college and graduate school students during fall exams.

We live out our mission statement of "less than perfect people seeking to live out God's perfect will" through joyful worship, continuing spiritual education and stimulating study, and making God's love real.

Respectfully submitted by Ginny Grimes and Jean Bird

Christian Education Committee Co-Chairs

1/21/2022

# Communications Committee

## Communications Committee Members:

Chair: Virginia Linn

Members: Jenna Chung, Ellen Guise, Adrian Roe and newest member Andrew Jones

Staff: The Rev. Caitlin Werth (Pastor, ex-officio) and Alex Marthaler (Office Administrator)

Waverly's newest committee continued its goals of raising Waverly's profile and mission efforts in East End neighborhoods and the larger community and to keep Waverly's congregation and friends connected with each other and informed about all events and initiatives – especially during the coronavirus pandemic.

## Activities in 2021 included:

- Continuing to update portions of the Waverly website, such as adding descriptions of regular annual events during non-pandemic times like the Blessing of the Animals, Holiday Fest, Cookie Walk and Soup-to-Go, Crop Walk and Waverly Opera House. Also added have been detailed in-person worshiping guidelines during the pandemic – which are updated when necessary – as well as staff updates like the appointment of Jennifer Geibel as the church's new music director.
- Discussing and approving words and design of a permanent flag for the front of the church: One side says Unite to End Racism and the other side says Black Lives Matter. This new flag flies on the right side of the main sanctuary entrance, the opposite side from the rainbow LGBTQ flag.
- Helping to craft language on a flyer describing the benefits of membership.
- Beginning discussions with Brian and Stephen of the property committee to build a permanent wooden sign frame for the front of the church (to be placed where the temporary painted signs are erected) in which the church would rotate in the painted signs that we have created for special events. It would be permanently planted in the ground and could easily accommodate either the painted boards or vinyl signs professionally printed by a company like vistaprint. Once that sign is erected, the communications committee will develop messages – possibly based on our church's mission and vision statements – that would rotate in between scheduled church events.
- Pastor Caitlin and Alex Marthaler have continued to expand social media communications, including content on the church YouTube channel to promote many of our church service virtual videos, etc.
- Helping to promote church events through postings on neighborhood Facebook pages and posting flyers around the neighboring communities.

Respectfully submitted by Virginia Linn

Communications Committee Chair

1/01/2022

# Membership Committee

## Membership Committee Members:

Co-Chairs: Curt Boirum, Marsha Morris

Members: Jenna Chung, Amy Dove, Bob Dove, Pattie Relosky, Pam Shaffer, Mary Vandivier, Bonnie Titus, Laurel Wiester

Staff: Rev. Caitlin Werth (Pastor, ex-officio)

## **The mission of the Committee is to increase the body of Christ at Waverly by:**

- Sponsoring and promoting activities that encourage a sense of community & fellowship
- Creating a welcoming environment for visitors
- Providing support for members in times of joy & sorrow
- Creating an environment in which members can grow closer to God and each other
- Providing opportunities for members to share their gifts and talents

## **Activities and events coordinated by the Membership Committee in 2021:**

- Reached out to visitors
- Recruited volunteers for coffee hours
- Provided special coffee hours for new members and other special events
- Organized and delivered meals to members who are new parents, ill, or in need
- Maintained a greeting ministry by training new greeters, creating a greeter schedule, and ensuring all visitors are greeted and provided with any information they request
- Maintained pew cards
- Organized food and setup for potluck meals, including Homecoming Sunday
- Organized Cookie Walk
- Invited old friends of Waverly for a special zoom coffee hour.
- Planned for coffee hour outside on the patio due to Covid restrictions
- Set up guidelines for Coffee hour.
- Purchased new Waverly mugs for gifts for new members and for others to purchase.
- Created brochures highlighting Waverly to give to visitors.

Our motto is: Untamed Hospitality!

Respectfully submitted by Curt Boirum, Marsha Morris

Membership Committee Co-Chairs

1/21/2022

# Mission Committee

## Mission Committee Members:

Co-Chairs: Tawna Loutsenhizer, Mollie Pollack and Tom Golightly, co-chairs

Members: Dan and Clare Cornell, Eleanor Fisher, Virginia Linn, Marsha Morris, Beth Simon, Joan Stone, and Bill Vandivier

Members of Justice Subcommittee: Bob Dove, Moira Dunn, Ellen Guise, Ellen Hughes, Bill Vandivier, Ronni Weiss

Staff: Rev. Caitlin Werth (Pastor, ex-officio)

**Mission Partners:** Inclusive Presbyterian Churches of Pittsburgh, National Black Presbyterian Caucus, Wilkinsburg Sanctuary Project for Peace, Wilkinsburg Community Ministries, Foundation of Hope

We have guided our outreach efforts based on this Mission Statement, which was updated October 2020:

“The Mission Committee affirms that Waverly is a church committed to making God’s unconditional love real in the lives of people inside and outside our community. We live out our mission through joyful and reverent worship, welcoming fellowship, open minded study, and working to bring out SHALOM –just and lasting peace – in our community, nation and world. We commit, as part of our Mission work, and as a Matthew 25 church, to seek justice for those most marginalized in our world. We further commit to the anti-racist work of fighting white supremacy, dismantling institutionalized racism, and repairing broken relationships. The Mission Committee seeks out opportunities for Waverly’s members to become God’s hands, feet and face to our neighbors by ministering to people’s basic needs for food, shelter, education, healthcare, safety, equal justice under law, and spiritual growth. Our strategy includes financial and hands-on assistance, partnerships with other organizations, and participation in civil political discourse.”

## Mission activities and distributions:

- Joan Stone coordinated Waverly’s Paper Bank which provided bags of household items that were distributed at the 2nd United Presbyterian Church’s Food Pantry in Wilkinsburg. This program began several years ago because paper towels, toilet paper, etc. are not included in SNAP benefits. The need for these supplies at Second United Presbyterian Church in Wilkinsburg diminished in 2021. It will continue in 2022 at Wilkinsburg Community Ministry.
- The committee organized a collection of feminine products for Wilkinsburg Community Ministry in conjunction with the Stations of the Cross walk on Good Friday.
- The committee organized laundry and calendar drives for the Foundation of HOPE.
- The committee gathered members from the congregation to create packets and resources for our neighbors in need.
- Marsha Morris served as the Waverly coordinator for the Crop Walk hunger relief drive.
- Marsha Morris served on the board of Wilkinsburg Community Ministry on behalf of Waverly through December 2021. Beth Simon has volunteered to serve on this board in 2022 as its recording secretary.
- Tawna attended a retreat on behalf of Waverly and continues to attend meetings for the Inclusive PCUSA churches.
- Ellen Guise serves as Waverly’s representative for the National Black Presbyterian Caucus.
- Mission committee held a “seats and feets” drive in the fall to collect children’s socks and underwear for students in the Wilkinsburg School District.
- The Justice subcommittee held a Bread for the World racial wealth gap simulation in the social hall on August 29th from 9:30-11:00am. You can find more information here:  
<https://www.bread.org/library/racial-wealth-gap-learning-simulation>.
- Mama Arlene attended the Adult Sunday School and worship on September 12
- Church World Service Pittsburgh East CROP Walk was held on October 10th
- Through Waverly pledges, the Mission committee was able to donate over \$14,000 in 2021 to various organizations in our area. (See *Stewardship and Finance report for more detailed information on donations* in 2021.) The Mission committee is funded by the pledges of Waverly members. Ten percent of all pledge dollars go directly to the Mission budget.

Respectfully submitted by Tawna Loutsenhizer, Mollie Pollack, and Tom Golightly

Mission, Co-chairs

1/23/2022

# Personnel Committee

## Personnel Committee Members:

Co-Chairs: John Wray, Adrian Roe

Members: Holly Wray

Staff: Rev. Caitlin Werth (Pastor, ex-officio)

There were no scheduled meetings held this past year. Meetings are held on an as needed basis. It is the plan to have regularly scheduled meetings in 2022. The Personnel Committee was established to create and oversee all policies relating to Waverly's staff and to maintain all personnel records. The committee helps with the hiring of staff and contract workers, provides the resources for annual reviews (e.g., job descriptions, work plans and evaluation forms), and makes compensation recommendations to session. It is an important goal of the Personnel Committee to provide everyone working on behalf of Waverly opportunities for continued growth.

## Major accomplishments and/or activities in 2021 consisted of the following:

- The Rev. Caitlin Werth completed her first full year as Waverly's pastor on August 1, 2021. She received a 2% increase in salary in 2021 and is scheduled to receive a 5% increase in salary for 2022. Rev. Werth has done a wonderful job of shepherding Waverly through another year of pandemic difficulties. We thank her for her outstanding service.
- Waverly welcomed Elizabeth Nicodemus as Waverly's Student Pastor beginning in September. She works closely with Rev. Werth as part of her training. Elizabeth was compensated at the first-year Waverly salary for Student Pastors at \$400 per month. Pittsburgh Presbytery set a new minimum compensation level beginning in the fall of 2021 at \$483 per month for Student Pastors. From September through December Waverly received a grant from Pittsburgh Presbytery equally \$83 per month to meet its minimum monthly compensation requirement. Elizabeth will be with Waverly until at least the end of the PTS school year in May 2022 and will continue to receive the \$83 per month grant .
- Waverly's music program was led by Joe Stuligross who held the position of Choir Director until his departure at the end of June. Joe worked as a salaried employee receiving a monthly salary in 2021. Joe also was paid at a per hour rate for any extra time he worked consulting with the pastor and/or Worship Committee in choosing and planning the church's music. After interviewing a total of three people and meeting with the choir, Jennifer Geibel was hired as Waverly's Director of Music beginning in September. She will also accompany the choir on the piano and organ thus eliminating the need for a salaried accompanist. Jennifer was hired as a salaried employee at an annual salary paid on a monthly basis. Waverly is fortunate to have Jennifer as its new Director of Music.
- Youngmin Kwon and Alex Marthaler continued to work as accompanists beginning the year. Young ended his time at Waverly in March. Alex became the primary accompanist after Youngmin's departure. The accompanists were paid on an event rate for their work on Sundays as there were no Thursday rehearsals through August because the choir did not meet. Alex filled in as accompanist when needed following the hiring of Jennifer Geibel and will continue to do so in 2022.
- Alex Marthaler continued his duties as Office Administrator throughout the year. Office Administrator is a part time hourly position. Alex has done an excellent job in this position and will become a salaried employee paid monthly beginning in 2022.
- Khadiza Massey continued to be compensated (per vote of the Session) as Child Care Supervisor in 2021 although there was no childcare being offered due to the pandemic. Upon the return of childcare in August, and Session's requirement that all staff be vaccinated, Khadiza left Waverly's employment because she could not provide proof of vaccination. Suzanne Werder and Daisy Jabeen were hired as childcare supervisor and childcare assistant respectively beginning work in September. Suzanne and Daisy are paid on an hourly basis (3.0 hours and 1.5 hours respectively for Sundays worked).
- Nancy Lindahl provided Waverly's custodial service in 2021 (at a significant reduction in hours due to the pandemic and lack of facility use) at the same hourly rate as in 2020. That rate will remain the same for 2022. Ms. Lindahl is paid monthly (or when invoices are submitted) based on the number of actual hours worked. It is anticipated that her hours in 2022 will again be less than were her pre-pandemic hours.
- Special thanks to Tom Fisher who has provided grounds maintenance service on a volunteer basis again in 2021. Tom will continue to provide lawn and grounds service on a volunteer basis in 2022.
- Trash and refuse removal was supplied by Dave Bonacci (Dave's Hauling) for a monthly fee.
- Jonathan Langham of Langham Piano Service provides piano tuning for Waverly on a per service payment basis. This service was provided two times on Waverly's two pianos in 2021. We anticipate an additional service visit in 2022 depending upon facility usage.



- A special thanks to Jim Lenkner who has provided the technical expertise and equipment that has allowed Waverly to live stream its worship services since the beginning of the pandemic. Jim has done a marvelous job of helping to keep Waverly connected during this time of social separation. Also, thanks to Brian Kerr, Stephen Neely, Mollie Pollack, Bill Vandivier and Dave Pollack, and Mike Roberts for their support of Jim in bringing us Sunday worship services all on a volunteer basis.

We look forward to 2022 and an end to pandemic restrictions. We trust that those people, who receive financial compensation from Waverly for serving our church, receive God's blessings and our continued support. This past year again provided many challenges as a result of the pandemic. We thank all the individuals mentioned in this report for their service and creativity during this trying year. Waverly looks forward to the day when we have the opportunity to gather once again at the church for worship, Sunday school, meetings and fellowship with the pandemic clearly in the rear-view mirror.

Respectfully submitted by John Wray  
Personnel Committee Co-Chair  
1/20/2022

# Property Committee

## Property Committee Members:

Chair: Pattie Relosky

Co-Chairs: Stephen Neely and Brian Kerr

Members: Curt Boirum, Tom Fisher, Francine Smith, Bonnie Titus, Bill Vandivier, Mary Chester Wasko

Staff: Rev. Caitlin Werth (Pastor, ex-officio)

*Our church building is a major landmark in Pittsburgh's East End. Waverly's property committee exists to create and maintain an attractive, comfortable, accessible, safe, useful, and efficient facility to house our community of faith and to help our property fulfill its potential to serve as a beacon in the larger community, inviting neighbors to join us in a journey of faith. The Property Committee systematically tracks that which needs to be done to maintain and improve the building and grounds, and strategically prioritizes, plans, performs, and outsources this work using the church's resources in a responsible, effective, sustainable, and joyful manner.*

Prior to the pandemic, it was the practice of the Property Committee to meet every other month on the second Tuesday at 7:30pm. In 2021, we did not meet formally but did communicate as needed via phone and/or email and/or meeting at the audiovisual setup at the back of the church, where Brian & Stephen could be found every Sunday. Special thanks to Bill & Tom for their ongoing efforts to maintain and watch over our property during this unusual time.

Pattie Relosky had joined the Property Committee to work on the church garden and was asked to chair the committee when she joined Session in June. Thanks to John Wray for being the Property Committee liaison to Session for the first half of 2021.

Waverly accomplished many of its property goals in 2021 through the efforts of committee members, staff, dedicated volunteers, and contractors. Maintenance of our wonderful building and property remain our committee's focus, with improvements carried out as our budget and manpower permit. This year's accomplishments include:

- Front Steps Repair: This was completed, at the cost of approximately \$22,550, partly offset by a grant of \$9,725 from the Pittsburgh History and Landmarks Foundation. The contractors replaced many stairs and pointed and caulked the whole staircase. Thanks to Bill for interacting with the contractors as they performed the work.
- Patio heaters: At Pastor Caitlin's urging, we purchased 2 patio heaters to allow us to do outdoor coffee hours even in cold weather.
- Wiggles and Wonder space: As part of our effort to think theologically about the uses of our church space, we removed and/or re-positioned a few pews in the sanctuary to create a space for people of all ages to engage in more tactile activities.
- We began planning for a capital campaign during 2021. At the suggestion of the Pastor and Stewardship chair, we are putting together a list of improvements. These include: concrete work on the street-level front steps and Forbes Avenue driveway, pointing work on the high parapet wall, pointing and roof work on the Briarcliff addition, landscaping work on the Briarcliff and Forbes lots, painting the sanctuary, restoration of the organ, installation of an elevator and accessible restroom, and stained glass window preservation.
- A gardening subcommittee was created as part of the Property Committee. Pattie and Mary Vandivier met and gardened on a weekly basis during the summer and fall. They weeded the overgrown area adjacent to the Forbes entrance and plan to design a garden and plant it during the coming year. Pattie is in the process of obtaining estimates for professional landscaping work on the weedy hillside adjacent to the Forbes parking lot.
- Smoke alarm system & fire extinguishers: Inspected and re-certified in December.
- Boiler & HVAC systems: Maintenance program continues. Several repairs were completed during the year - mainly replacement of aging parts. We replaced the boiler thermostat that was not holding the schedules nor interfacing with remote access properly. Generally, systems are working as expected. We expect larger expenditures in coming years as systems age.
- Live Streaming: Continued the operation of the weekly service live streaming operation. Special thanks to Jim Lenkner for his effort and his equipment. Thanks also to Mollie Pollack, David Pollack, Mike Roberts, and Bill Vandivier for helping with the live streaming. Property purchased and installed our own equipment, assisted by a grant of \$5,200 from the Pittsburgh Presbytery.
- We plan to have an ongoing pointing program to repoint portions of the building every year to keep up with deteriorating mortar. Despite spot pointing completed on the Briarcliff addition, which reduced severe water infiltration, minor water infiltration is still occurring, so we have obtained two estimates for additional repointing of the addition and repairing deteriorated joints on the roof capstones.

- Flat roof areas: Continued the ongoing seam maintenance program which will extend the roof's useful life. Deteriorated caulking on capstones is included in Briarcliff addition pointing estimate.
- Lawn care: Tom, once again, handled the lawn maintenance during the year – at no cost to the Church! Thanks to Bill Vandivier and Jonathan Wasko for stepping in mid-summer when Tom injured his leg and finishing out the season.
- All-Church Workdays: Held Spring (May) and Fall (Nov.)
- Organ maintenance planning: participating in the effort to understand what direction the Church should pursue to maintain and/or repair the organ systems is still ongoing but included in the capital campaign paragraph.

Respectfully submitted by Pattie Relosky, Stephen Neely, and Brian Kerr  
Property Committee Chair and Co-Chairs  
1/21/2022

## Stewardship & Finance Committee

### Personnel Committee Members:

Chair/Treasurer: John Wray

Members: Holly Wray, Dan Vargas, Paul Otori, Mollie Pollack

Staff: Rev. Caitlin Werth (Pastor, ex-officio)

Plus input from the Chairs of Worship and Music, Membership, Christian Education, Outreach and Property Committees.

In 2021, Waverly's mission and ministry, as well as numerous additional mission outreach entities, were generously supported with the time, talents, and financial resources of many households—members and friends. Again, during this year when the pandemic affected Waverly's ability to gather and meet fully, Waverly could not have accomplished all that it did without this generous level of enthusiastic support. As Waverly proceeds into 2022, it is hoped that Waverly will continue to enjoy this support. It is hoped that this support is representative of our collectively joy-filled and grateful response to God for God's steadfast love, grace, faithfulness and generosity. **Praise God from whom all blessings flow.**

### Report of Financial Commitments for our General Mission and Ministry in 2021 (as of 12/31/21)

2021 Total Number of Households:	64(55)	
Pledging-39/Assumed-2		\$156,928
Actually Received		\$161,408
2021 Pledging Households:	39	\$152,128
Actually Received		\$154,658
2021 Pledging/Assumed Households: fulfilling or surpassing indicated amount	33	\$133,373
Difference between Pledges/Assumed made and dollars contributed:	plus	\$7,112
2021 Underpaid Pledges/Assumed	6	\$21,285
Difference between Pledges/Assumed made and dollars contributed:	negative	\$4,480
Households Contributing to General Fund but not Anticipated/Assumed	29	\$41,667
TOTAL RECEIVED		\$203,075

### Report of Financial Commitments for our Special Funds in 2021

Total Received and Disbursed- \$12,948.87 received; \$13,742.81 disbursed

Paper Bank:	\$50 received; \$225.12 disbursed
Crop Walk:	\$4,220.87 (including \$3,765.8 online giving; not Outreach giving)
PCUSA Special Offerings:	\$1,121 (OGHS-\$200; Pentecost-\$210; Peacemaking-\$85; CJO-\$265)
Advent Offerings:	\$4,405 (Allies for Health & Well Being-\$1,200; Blessed be Educators-\$1,130; Aryse-\$1,075; Wesley Family Services-\$1,000)
Memorial Gifts:	\$360 received; \$1,678 spent of new Hymnals
<b>Front Step Project:</b>	<b>\$9,725 received via PHLF grant; \$22,550 payment for work completed*</b>
Seats and Feet:	\$75 received; \$50 disbursed
WCM:	\$1,090 received; \$365 disbursed
Hope Made Real:	\$157 received; \$157 disbursed
Brother's Brother:	\$400 received; \$400 disbursed
Foundation of Hope:	\$50 received; \$50 disbursed
Backpacks:	\$350 received; \$350 disbursed
Care Baskets:	\$200 received; \$295.85 disbursed
Housewarming Gift:	\$470 received; \$424.97 disbursed

- **Numbers not included in above totals**

Total Dispersed from Outreach (General Fund) - \$15,443.00

Brother's Brother	\$500
G.P.C.F.B.:	\$500
Crop Walk:	\$2,500

WCM:	\$4,000 (includes \$500-Sanctuary Project for Peace)
Advent Offerings (4):	\$1,125
C.A.S.P:	\$75
Hope Made Real:	\$1,316.80
Foundation of Hope:	\$675.32
Guatemalan Services:	\$1,116.80
PDR (Kentucky Tornado Relief)	\$571.31 (includes \$194.20 from Minister's Discretionary Fund)
Run Around the Square:	\$300
Pittsburgh Presbytery (Mission)	\$2,000
Misc. Supplies for distribution:	\$31.97 (protein bars, resource bags, supplies)
Confidential Assistance:	\$400 - Minister's Discretionary Fund
Giant Eagle gift cards:	\$300 - Minister's Discretionary Fund
Fresh Prep Pgh-merchandise:	\$30.80 - Minister's Discretionary Fund

**Total Distributed from Special Fund Mission and Outreach (General Fund) - \$28,391.87**

15.7% of actual General Fund expenses - \$180,575.07 (Expenses less Outreach)

14.3% of actual General Fund contributions - \$198,561.08 (Pledges plus Loose Offerings)

Respectfully submitted by John Wray  
Stewardship & Finance Committee Chair and Treasurer  
1/30/2022

# Worship and Music Committee

## Worship and Music Committee Members:

Co-Chairs: Rob Hosken

Members: Jim Bird, Kate Golightly, David Pollack, Karen Schoedel, Gwen Vargas

Staff: Rev. Caitlin Werth (Pastor, ex-officio), Jennifer Geibel (Music Director)

The Worship and Music Committee works with the Pastor to ensure meaningful, engaging, and accessible worship of God.

- When 2021 began, and all the way through Easter, Facebook livestream was the only way to have a shared worship experience at Waverly. Thanks to the dedication of staff, a few worship volunteers, many contributors of recorded worship material, and the livestream crew, we made it through more than a year of online-only worship, which had many high points!
- We had our first COVID-era in-person worship in a Pentecost outdoor service on May 23, 2021. Later in 2021, the congregation began gathering in the sanctuary again. We have continued live-streaming our worship services, and now are able to share worship with more people than we could before COVID began.
- We said goodbye to our former choir director, Joe Stuligross, on May 30, and welcomed our new music director, Jennifer Geibel, on September 5.
- We provided a Blessing of the Bicycles outdoor service to the community on July 3, and a Blessing of the Animals service on October 2.
- We held a joint outdoor worship in Wilkinsburg, with four other congregations, via the Sanctuary Project for Peace, on July 25.
- We welcomed our new student pastor, Elizabeth Nicodemus, on September 12, which was also Homecoming Sunday!
- The choir and the congregation have both been singing together in worship again since September. We have increased the amount of congregational singing during worship.
- We began using a projection screen in the sanctuary every Sunday, to help people participate in in-person worship.
- We have provided renewed opportunities for children to participate in worship, with children's sermons, and the new Wiggles & Wonder space in the sanctuary
- We purchased new red hymnals ("Glory to God") using funds in memory of Pete Kanakis, Rachel Steigerwalt, and Vic Tatum. We kept enough of the old blue hymnals to have one in every hymnal rack, and were still able to donate enough blue hymnals to provide them for two other local congregations.
- The Worship & Music Committee presented a Minute for Stewardship on October 21.
- We began celebrating Communion every Sunday, starting on Christ the King Sunday.
- We were able to celebrate the season of Advent in much the same way as we did before COVID, with visits from local nonprofits, a contemplative Blue Christmas service, and even a socially-distanced yet joyful version of the Christmas Eve Pageant!

Respectfully submitted by Rob Hosken

Worship and Music Committee Chair

1/23/2022

Waverly General Fund - Year End 2021

	2021 Budget	Mo. Actual	Mo. Budget	YTD Budget 12.00	YTD Actual	Prior YTDA
<b>General Fund Expenses</b>						
<b>A. Personnel</b>						
1. Minister Salary/Housing	\$60,391.65	\$5,032.67	\$5,032.64	\$60,391.65	\$60,859.97	\$55,827.30
1a. Minister Pension & Medical	\$20,757.00	\$1,923.74	\$1,729.75	\$20,757.00	\$23,584.88	\$21,661.14
1b. Min. Medical Reimbursement	\$1,122.00	\$0.00	\$93.50	\$1,122.00	\$1,122.00	\$1,122.00
1c. Minister Expenses	\$2,000.00	\$51.01	\$166.67	\$2,000.00	\$1,516.40	\$1,465.39
1d. Minister Continuing Education	\$3,000.00	\$37.05	\$250.00	\$3,000.00	\$2,072.05	\$2,035.00
2. Staff Salary - Choir Director	\$5,650.00	\$315.65	\$470.83	\$5,650.00	\$5,815.64	\$5,499.99
2a. Accompanist	\$6,240.00	\$0.00	\$520.00	\$6,240.00	\$2,605.87	\$2,605.87
3. Staff Salary - Student Pastor	\$1,600.00	\$443.05	\$133.33	\$1,600.00	\$1,583.88	\$1,140.83
4. Staff Salary - Office	\$6,447.00	\$376.08	\$537.25	\$6,447.00	\$4,060.11	\$3,684.03
5. Staff Salary - Child Care	\$2,805.00	\$231.00	\$233.75	\$2,805.00	\$2,281.50	\$2,050.50
5a. Accompanist/non-salary	\$0.00	\$0.00	\$0.00	\$0.00	\$39.24	\$39.24
6. FICA (Employer)	\$1,739.76	\$147.15	\$144.98	\$1,739.76	\$1,331.67	\$1,184.52
<b>Total Personnel</b>	<b>\$111,752.41</b>	<b>\$8,557.40</b>	<b>\$9,312.70</b>	<b>\$111,752.41</b>	<b>\$106,873.21</b>	<b>\$98,315.81</b>
<b>B. Worship</b>						
10. Program Supplies	\$350.00	\$40.00	\$29.17	\$350.00	\$559.44	\$519.44
11. Honoraria	\$750.00	\$0.00	\$62.50	\$750.00	\$125.00	\$125.00
12. Music	\$250.00	\$0.00	\$20.83	\$250.00	\$549.50	\$549.50
13. Piano Tuning	\$556.00	\$0.00	\$46.33	\$556.00	\$556.00	\$556.00
<b>Total Worship</b>	<b>\$1,906.00</b>	<b>\$40.00</b>	<b>\$158.83</b>	<b>\$1,906.00</b>	<b>\$1,789.94</b>	<b>\$1,749.94</b>
<b>C. Christian Education</b>						
20. Sunday School	\$2,400.00	\$0.00	\$200.00	\$2,400.00	\$977.65	\$977.65
21. Youth Group	\$900.00	\$0.00	\$75.00	\$900.00	\$141.70	\$141.70
<b>Total Christian Education</b>	<b>\$3,300.00</b>	<b>\$0.00</b>	<b>\$275.00</b>	<b>\$3,300.00</b>	<b>\$1,119.35</b>	<b>\$1,119.35</b>
<b>D. Membership</b>						
30. Per Capita	\$3,767.76	\$0.00	\$313.98	\$3,767.76	\$3,767.76	\$3,767.76
31. Expenses	\$750.00	\$0.00	\$62.50	\$750.00	\$274.13	\$274.13
<b>Total Membership</b>	<b>\$4,517.76</b>	<b>\$0.00</b>	<b>\$376.48</b>	<b>\$4,517.76</b>	<b>\$4,041.89</b>	<b>\$4,041.89</b>
<b>E. Outreach</b>						
40. Special Outreach Projects	\$12,212.00	\$4,455.03	\$1,017.67	\$12,212.00	\$12,212.00	\$7,756.97
41. Shared Mission Support	\$2,000.00	\$500.00	\$166.67	\$2,000.00	\$2,000.00	\$1,500.00
42. Minister's Discretionary Fund	\$1,000.00	\$172.99	\$83.33	\$1,000.00	\$1,138.79	\$965.80
<b>Total Outreach</b>	<b>\$15,212.00</b>	<b>\$5,128.02</b>	<b>\$1,267.67</b>	<b>\$15,212.00</b>	<b>\$15,350.79</b>	<b>\$10,222.77</b>
<b>F. Office</b>						
70. Telephone/Computer	\$2,500.00	\$439.22	\$208.33	\$2,500.00	\$3,741.44	\$3,302.22
71. Postage	\$200.00	\$0.00	\$16.67	\$200.00	\$313.26	\$313.26
72. Supplies/Equipment	\$3,881.00	\$423.18	\$323.42	\$3,881.00	\$3,770.14	\$3,346.96
<b>Total Office</b>	<b>\$6,581.00</b>	<b>\$862.40</b>	<b>\$548.42</b>	<b>\$6,581.00</b>	<b>\$7,824.84</b>	<b>\$6,962.44</b>
<b>G. Property</b>						
80. Utilities	\$15,000.00	\$2,262.00	\$2,000.00	\$15,000.00	\$16,754.31	\$14,492.31
81. Insurance	\$10,067.90	\$2,578.25	\$838.99	\$10,067.90	\$10,601.42	\$8,023.17
82. Maintenance	\$11,000.00	\$0.00	\$916.67	\$11,000.00	\$7,727.06	\$7,727.06
83. Live Steaming Grant	\$5,200.00	\$0.00	\$433.33	\$5,200.00	\$4,812.92	\$4,812.92
84. Custodial	\$9,000.00	\$0.00	\$750.00	\$9,000.00	\$2,019.60	\$2,019.60
85. Grounds	\$900.00	\$0.00	\$75.00	\$900.00	\$300.00	\$300.00
86. Supplies	\$500.00	\$302.17	\$41.67	\$500.00	\$909.36	\$607.19
<b>Total Property</b>	<b>\$51,667.90</b>	<b>\$5,142.42</b>	<b>\$5,055.66</b>	<b>\$51,667.90</b>	<b>\$43,124.67</b>	<b>\$37,982.25</b>
<b>H. Miscellaneous</b>						
100. Communion Committee	\$500.00	\$0.00	\$41.67	\$500.00	\$508.13	\$508.13
101. Misc. Expense/Fundraising	\$350.00	\$170.11	\$29.17	\$350.00	\$416.32	\$246.21
<b>Total Miscellaneous</b>	<b>\$850.00</b>	<b>\$170.11</b>	<b>\$70.83</b>	<b>\$850.00</b>	<b>\$924.45</b>	<b>\$754.34</b>
<b>tal Expenses</b>	<b>\$195,787.07</b>	<b>\$19,900.35</b>	<b>\$17,015.59</b>	<b>\$195,787.07</b>	<b>\$181,049.14</b>	<b>\$161,148.79</b>
	<b>\$180,575.07</b>					

Waverly General Fund - Year End 2021

	2021 Budget	Mo. Actual	Mo. Budget	YTD Budget	YTD Actual	
<b>General Fund Income</b>						
201. Loose Offering	\$2,001.01	\$649.00	\$166.75	\$2,001.01	\$1,977.00	\$1,328.00
202. Pledge/Envelope	\$160,000.00	\$17,419.08	\$13,333.33	\$160,000.00	\$196,584.08	\$179,165.00
203. Sunday School	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
204. Outside Users	\$4,290.00	\$255.00	\$357.50	\$4,290.00	\$3,500.00	\$3,245.00
205. Interest plus Estate Proceeds	\$6,652.90	\$0.00	\$554.41	\$6,652.90	\$1,052.82	\$1,052.82
206. Grants (operating)	\$405.00	\$83.00	\$33.75	\$405.00	\$1,083.12	\$1,000.12
206.a. PPP-COVID 19 payoll grant	\$4,052.00	\$0.00	\$337.67	\$4,052.00	\$4,052.00	\$4,052.00
207. Holiday Festival	\$12,000.00	\$4,053.12	\$1,000.00	\$12,000.00	\$4,981.12	\$928.00
208. Misc. Fundraising	\$2,400.00	\$2,234.35	\$200.00	\$2,400.00	\$2,234.35	\$0.00
209. Per Capita Request	\$2,336.16	\$105.00	\$194.68	\$2,336.16	\$1,920.00	\$1,815.00
211. Misc. Income	\$1,650.00	\$150.00	\$137.50	\$1,650.00	\$1,811.00	\$1,661.00
<b>total Income</b>	<b>\$195,787.07</b>	<b>\$24,948.55</b>	<b>\$16,315.59</b>	<b>\$195,787.07</b>	<b>\$219,195.49</b>	<b>\$194,246.94</b>

**Transfers (+/-) Spec. Funds**

**General Fund Summary**

209. Beginning Balance	\$113,781.44	\$0.00	\$9,481.79	\$113,781.44	\$113,781.44	
210. Total Income	\$195,787.07	\$24,948.55	\$16,315.59	\$195,787.07	\$219,195.49	
211. (+/-) Transfers	\$11,454.22		\$0.00	\$0.00	(\$11,454.22)	
212. Less Total Expenses	\$195,787.07	\$19,900.35	\$16,315.59	\$195,787.07	\$181,049.14	
NET GAIN (LOSS)	\$125,235.66	\$5,048.20	\$9,481.79	\$113,781.44	\$140,473.57	

NET GAIN (LOSS) - YTD ACTUAL					\$38,146.35	
HOLIDAY FESTIVAL (budgeted revenue)					\$0.00	
NET GAIN (LOSS) - ANTICIPATED					<b>\$38,146.35</b>	



Waverly Special Funds - Year End 2021

Unrestricted Funds		Open 2021	Addition	Subtraction	Close 2021
224	Bequests (Unrestricted)	\$50.00		\$50.00	\$0.00
225	Memorial Gifts (Unrestricted)	\$2,137.08	\$360.00	\$1,678.00	\$819.08
226	Named Funds				
	a. Jean Bird Camp Fund	\$768.27	\$45.06		\$813.33
230	Fundraising Events - Waverly				
	a. Opera House	\$1,527.08			\$1,527.08
	b. Palm Sunday Brunch	\$847.00			\$847.00
	d. Holiday Festival	\$500.00		\$500.00	\$0.00
232	Events				
	a. Picnic	\$0.00			\$0.00
	b. Christmas Care Baskets	(\$157.78)	\$700.00	\$295.85	\$246.37
239	<b>TOTAL UNRESTRICTED FUNDS</b>	<b>\$5,671.65</b>	<b>\$1,105.06</b>	<b>\$2,523.85</b>	<b>\$4,252.86</b>
<b>Restricted Funds</b>			<b>Addition</b>		
240	Tax Deposits/Payroll Withholdings	\$34.50	\$7,638.42	\$7,672.92	(\$0.00)
243	Donor-designated uses				
	a. Food Pantry	\$15.00			\$15.00
	b. Flower Fund	\$517.19			\$517.19
	c. Mission	\$0.00			\$0.00
	d Front Step Project 2021-2024	\$0.00	\$9,725.00	\$22,550.00	(\$12,825.00)
	e. Souper Bowl	\$0.00			\$0.00
	f. Paper Bank	\$21.30	\$203.82	\$225.12	\$0.00
	g.Window Fund	\$550.00			\$550.00
	h.a. Misc. Fundraisers-WCM	\$0.00	\$1,090.00	\$365.00	\$725.00
	h.b. Misc. Fundraising-Meet the Authors	\$608.04			\$608.04
	h.d. Misc. Fundraising Seats and Feet	\$50.00	\$75.00	\$50.00	\$75.00
	h.j. Misc. Fundraising-Blessings Bags	\$113.65			\$113.65
	h.k Misc. Fundraising-Hope Made Real	\$0.00	\$157.00	\$157.00	\$0.00
	h.l. Misc. Fundraising-Casa	\$0.00	\$50.00	\$50.00	\$0.00
	h.e. Misc. Fundraising-Brother's Brother	\$0.00	\$400.00	\$400.00	\$0.00
	h.f. Misc. Fundraising-Foundation of Hope	\$0.00	\$50.00	\$50.00	\$0.00
	h.g. Misc. Fundraising-Waverly Mugs	\$0.00	\$424.57	\$424.57	\$0.00
	h.h. Misc. Fundraising-Backbacks	\$0.00	\$350.00		\$350.00
	h.i. Misc. Fundraising-Housewarming Gift	\$0.00	\$470.00	\$470.00	\$0.00
	i. Advent Offerings	(\$60.00)	\$4,935.00	\$4,875.00	\$0.00
244	Misc. Year End Adjustments				
	a. 2022 Pre-paid Pledges in2021	\$0.00	\$10,000.00		\$10,000.00
		\$0.00			\$0.00
245	Special Events				
	a. All Church Retreat	\$0.00			\$0.00
	b. Women's Retreat	\$45.06		\$45.06	\$0.00
	c. Men's Retreat	\$0.00			\$0.00
	d. Youth Retreat	\$0.00			\$0.00
	e. Crop Walk	\$0.00	\$385.00	\$385.00	\$0.00
246	PCUSA Special Offerings				
	a. OGHS	\$0.00	\$200.00	\$200.00	\$0.00
	b. Pentecost	\$0.00	\$210.00	\$210.00	\$0.00
	c. ChristmasJoy	\$410.00	\$265.00	\$410.00	\$265.00
	d. Peacemaking	\$0.00	\$85.00	\$85.00	\$0.00
	e. Disaster Relief - Hurricane Relief	\$0.00			\$0.00
249	<b>TOTAL RESTRICTED FUNDS</b>	<b>\$2,304.74</b>	<b>\$36,713.81</b>	<b>\$38,624.67</b>	<b>\$393.88</b>
250	<b>TOTAL SPECIAL FUNDS</b>	<b>\$7,976.39</b>	<b>\$37,818.87</b>	<b>\$41,148.52</b>	<b>\$4,646.74</b>
251	<b>GENERAL FUND BALANCE</b>				<b>\$140,473.57</b>
253	<b>TOTAL FUND BALANCES</b>				<b>\$145,120.31</b>
<b>CHECK</b>			<b>January 1, 2021</b>	<b>December 31, 2021</b>	
	Checking Account Balance - Dollar Bank 2		\$110,303.61	\$145,120.31	
	Unrestricted Portion -Waverly Endowment Fund		\$11,454.22	\$0.00	
	<b>TOTAL LIQUID ASSETS</b>		<b>\$121,757.83</b>	<b>\$145,120.31</b>	
	Waverly Endowment Fund		\$49,451.96	\$63,429.71	as of 12/31/2021

indicates year end adjustments